

MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL
HELD IN WOLVEY BAPTIST CHAPEL ON
TUESDAY 19 JUNE, 2017 at 7.30pm

Present: Councillor Warwick (Chairman); Councillors Hawkins and Hawcutt

In attendance: 4 Members of the public

Apologies: Borough Councillor Chris Pacey-Day

22/17 Chairman's Welcome

The Chairman welcomed all those present to the meeting.

23/17 Declarations of Interest and Grant of Dispensation

Councillor Warwick declared an interest in Wolvey Baptist Chapel and in any matter by reason of him being a Member of Warwickshire County Council.

24/17 Minutes of the meeting held on 15 May 2017

RESOLVED that the minutes of the meeting held on 15 May, 2017 be confirmed and signed by the Chairman as a correct record.

25/17 Parishioners' Time

- (i) The road sign outside Galliford Try on Leicester Road was still not working correctly.
- (ii) The drain in Leicester Road, opposite Temple Hill, was still blocked.
- (iii) A notice from a broadband provider had recently been put up stating that a box would be installed on the wall outside the Post Office. Any information on this matter should be forwarded to the Clerk.
- (iv) Any out of date notices would be removed from the parish council notice board.

26/17 Rugby Borough Council – Update

The Chairman briefed the meeting on Borough Councillor Chris Pacey-Day's report. Following recent tragic events at Grenfell Tower, Rugby Borough Council had produced an extremely thorough and comprehensive fire inspection and procedure report relating to fires in respect of all of its areas of responsibility.

27/17 Warwickshire County Council - Update

County Councillor Adrian Warwick reported that the manhole cover had been replaced in Pipers End and the various flooding problems around The Square and Bulkington Lane were being addressed.

28/17 Clerk's Report

The Clerk provided an update on matters discussed at the last meeting.

RESOLVED that the report be noted.

29/17 Planning

(a) Councillors considered planning application R17/0920 – Garden Cottage, Leicester Road, Wolvey Heath LE10 3HJ – proposed first floor side extension.

RESOLVED that the parish council raises no objection to this application, provided the extension on the opposite side of the property is removed prior to the commencement of any works.

(b) The Clerk had sent a response to Rugby Borough Council, under delegated powers following consultation with councillors, in respect of planning application nos. R17/0838 (17 Croft Close, Wolvey) and R17/0300 (Meadow View, Wolvey House Barns, Wolds Lane, Wolvey).

RESOLVED that the response sent by the Clerk in respect of planning application nos. R17/0838 and R17/0300 be noted.

(c) Reference was made to the recent decision to approve planning application no. R17/0507 - land at Gipsy Lane, Wolvey - change of use of land for the siting of one residential gypsy pitch including the erection of a day room. Concern was expressed at the meeting over the Planning Officer's justification in granting planning permission that the land constituted previously developed land. It was felt that this contradicted previous advice from Planning Officers in that stables and/or hardcore standing in the Green Belt did not constitute previously developed land.

RESOLVED that the Clerk sends an email to Rugby Borough Council Planning Department, (with a copy to Borough Councillor Pacey-Day), seeking clarification of the status of previously developed land.

30/17 Financial Matters

The parish council considered the financial matters relating to the Parish Council.

RESOLVED that

- (a) The following payments be authorised:
- (i) Clerk's salary, allowances and expenses - cheque no. 300487 - £738.18
 - (ii) WS Gardens - grass cutting - cheque no. 300488 - £432.00
 - (iii) Wolvey Baptists – invoice nos. 232 & 233– room hire - cheque no. 300489 - £12.00
 - (iv) Bulkington Silver Band – Wolvey 2016 Christmas Switch-on event – cheque no. 300490 - £50.00

- (v) Ruth Buswell – reimbursement for WEC purchases - cheque no. 300491 - £131.98
 - (vi) WS Gardens - removal of leaf debris from Church Hill - cheque no. - £60.00
 - (vii) HMRC – PAYE for Quarter 1 – cheque no. 300493 - £21.48
- (b) the invoice from Baginton Nurseries for £313.68 (for the supply of hanging baskets and troughs for 2107) be paid when all baskets/troughs had been received;
- (c) The following income be noted:
- (i) HMRC – VAT reclaim 2016/17 - £4,293.97
- (d) Other Financial Matters:
The following monthly direct debit to Opus Energy be noted:
- (i) Street Lighting - 19 April – 19 May - £442.03
- (e) The account figure for Unity Trust Bank account as at 25 May 2017 of £77,289.85 be noted.

31/17 Review of Risk Assessment and Management

Councillors considered the Risk Assessment and Management.

RESOLVED that the Risk Assessment and Management be approved.

31/17 Newsletter

The Chairman reported that Bob Hilliard had offered to assist in the publication of the Newsletter.

RESOLVED that the Chairman and Clerk meet with Bob Hilliard to discuss the publication of the Newsletter.

32/17 Christmas Tree

The Chairman had been advised that WEG would not be taking the lead in organising the 2017 Wolvey Christmas Tree lights switch-on event, but were willing to assist with the event. WEG did not, however, wish to be involved in overseeing WS Gardens putting up, decorating and taking down the tree.

It was suggested that other local groups and organisations should be given the opportunity to participate in the organising of the 2017 Christmas Tree lights switch-on as this was an event for the whole village to enjoy.

RESOLVED that local groups and organisations be invited to a meeting to gauge the level of interest in assisting with the 2017 Christmas event.

33/17 Neighbourhood Plan Advisory Committee (NPAC) – Update

Councillor Warwick updated the meeting, including progress with field surveys.

RESOLVED that the update be noted.

34/17 Streetlight Renewal Programme 2017/18 – Update

Councillor Hawcutt had now received information on street lighting in Wolvey.

RESOLVED that the Chairman and Councillor Hawcutt meet with Kevin Fennell, from Warwickshire County Council, to discuss the street light renewal programme.

35/17 Wolvey Environment Committee – Update

The Chairman of Wolvey Environment Committee updated parish councillors on the work carried out by WEG Members, which included the painting of the fence. The trees had been lowered and dead wood removed. The Tree Surgeon had confirmed that all trees were currently safe and the Woodland Walk had, therefore, re-opened. WEG volunteers would carry out monthly inspections of the trees.

Baginton Nurseries had delivered the hanging baskets that day, but unfortunately some were missing.

The Clerk had circulated a procedure for financial and budget monitoring at the last WEC meeting.

The Chairman referred to recent comments made to him in respect of the health and wellbeing of WEG volunteers. The parish council was extremely grateful to the volunteers for the work they did. However, as parish councillors had been made aware of these issues, further advice was needed on duty of care.

RESOLVED that

- (a) the procedure for financial and budget monitoring for WEC be approved;
- (b) the Clerk contact WALC for advice on the parish council's responsibility in respect of its duty of care with regard to the health and wellbeing of WEG volunteers.

36/17 Date of next Meeting – Monday 17 July at 7.30pm in Wolvey Baptist Chapel.

The meeting closed at 8.10 p.m.