

**MINUTES OF MEETING OF WOLVEY PARISH COUNCIL**  
**HELD IN WOLVEY VILLAGE HALL**  
**MONDAY 21 SEPTEMBER , 2009 at 7.45pm**

**09.205 Present**

Cllr Kuncewicz ( Chair)  
 Cllrs Buswell, Slee, Elliott & Hawkins  
 M Cartwright (Clerk)

**Apologies for Absence**

Cllrs Podesta & Kerrell-Vaughan

**In Attendance**

B Cllr Warwick, Cty Cllr Morris-Jones &10 members of the public

**09.206 Declaration of Interest on Items on the Agenda**

None

**09.207 Minutes of the meeting held on 17<sup>th</sup> August, 2009**

**RESOLVED:** The minutes were confirmed and signed by the chair as a true record

**09.208 Public Participation**

The following topics were raised:

Dog fouling  
 Race relations  
 Lay-by on Coventry Road  
 Young persons' questionnaire

**09.209 Police report**

Police report for September was received and noted by council

**09.210 Clerk's Report**

1. Calor Village of the Year competition entry: we have been awarded first prize in the Business category and will receive a prize of £100
2. I have ordered (& received) 100 replacement bulbs for the Christmas tree)
3. Rugby in Bloom awards received: Silver in Community category for the Square and Gold in the Environment category for the Wetland
4. Clerk will attend the SLCC course on VAT tomorrow
5. Playing Fields Committee request funding for a new drain

**09.211 Planning**

211.1 An **update** on previous Planning Applications was received and noted:

R09/0629/HOUS THE ELMS, HINCKLEY ROAD, WOLVEY- approved  
 R09/0704/PLN Land adjacent to at Rosefield, Hinckley Road - pending  
 R09/ 0576/ PLN FOX COVERT HOUSE, LEICESTER RD, WITHYBROOK-refused

211.2 No new applications received

**09.212 Finance**

212.1 Notice of an unqualified audit opinion has been received from the external auditors Clement Keys

**IT WAS RESOLVED** to approve closure of the audit

The following payments made under powers delegated to the clerk were noted :

- 212.1 ESPO: £81.09 (under LGA 1972,s111)
- 212.2 Vetclick (UK) Ltd: £17.25 (under LGA 1972, 142)
- 212.3 UK Servers Ltd: £23 (under LGA 1972, 142)

Payment of the following cheques was considered::

- 212.4 M Cartwright (salary, allowances & expenses): £432.28
- 212.5 WS Gardens Ltd (grass cutting): £368.00
- 212.6 D Gordon (odd-jobs): £48.75
- 212.7 REMCO Signs: £41.98
- 212.8 Clement Keys: £460.00
- 212.9 Eon (quarterly maintenance charge): £557.24
- 212.10 Eon (streetlight repairs): £100.74
- 212.11 Coundon Court School (printing of programme for Summer Festival): £124.08

Proposed: Cllr Kuncewicz

Seconded: Cllr Buswell

**RESOLVED:** To approve payments

Action: Cheques and stubs signed

The following receipts were noted:

- 212.12 WRCC: £150 prize from Warwickshire Village of the Year competition
- 212.13 Rugby Borough Council: £15,000 (precept)

#### **09.213 Possible projects & items to be budgeted for next year**

To be considered at the next meeting

#### **09.214 Formulation of an Equality Scheme and any actions required to comply with Equality legislation**

Following discussion, **IT WAS AGREED** that a working party of members will formulate a draft Equality Scheme for consideration by the council BK/RB/RP?

#### **09.215 Publication of members contact details**

The Clerk advised members of the requirement for members contact details to be available to the public during the election process and that notification of personal interests are in the public domain and available on request, under Freedom of Information Act 2000.

Following discussion, **IT WAS RESOLVED** that members email address and phone number be placed on the notice board and website, but not home address details

#### **09.216 Update of the Wolvey Website**

A new hosting account has been set up and the new website is now ready to be launched. **IT WAS AGREED** to delegate to the Clerk to purchase the new Expression software and domain name registration.

#### **09.217 Streetlighting**

217.1 **RESOLVED:** To add six streetlights in the Square onto the Wolvey Parish Council maintenance schedule. Clerk to arrange with Eon

217.1 No reports of any new streetlight problems

MC

#### **09.218 Highways**

218.1 The response to the question sent to Warwickshire Rugby Area Committee was received by the council. An engineer will investigate Wolvey footpaths within the next two months and report to the parish council.

218.2 No reports of any new highways problems

**09.219 Environment group**

219.1 Councillor Buswell provided a report of recent work by the Environment group. Some members attended a climate change conference. Hanging baskets and planters have been emptied and removed. New bolts have been inserted in part of the boardwalk to try to resolve the problem of screws working loose.

219.2 **IT WAS NOTED** that an order has been placed for the materials to build the new extension to the boardwalk.

219.3 The shortfall in funds for the purchase of the wicker sculptures was discussed.

**RESOLVED:** the remaining funds to be provided from the prize from Calor Village of the Year competition (£100), and from reserves held for the Environment.

**09.220 Christmas tree 2009**

The tree, band and roundabout have been ordered. Replacement bulbs have been purchased for the lights.

Cllrs Kuncewicz & Buswell to make arrangements for refreshments

BK/RB

Nominations for switching on the lights to be requested in the next newsletter

**09.221 Publications and documents for consideration at meeting:**

221.1 Rota for Councillors surgeries Cllr Hawkins & Slee for October surgery

JH/JS

221.2 WALC Rugby Area Committee meeting 24<sup>th</sup> September in Wolston

221.3 Warwickshire Fire Service Consultation closes 8<sup>th</sup> December

221.4 WCC Buddying Service for vulnerable members of the community

221.5 Parish Capital Sending Fund applications by 23 October

221.6 Local Transport Plan consultation by 28<sup>th</sup> September . Clerk to complete

MC

**09.222 Publications and documents for circulation to members**

1. Report of footways in Wolvey (sent to County Highways dept & Rugby Area Committee)
2. WALC Rugby Area Committee meeting 24<sup>th</sup> Sept ( agenda & previous minutes)
3. CPRE Fieldwork magazine
4. Clerks & Councils Direct
5. The Clerk
6. Warwickshire Wild ( Wildlife Trusts magazine)
7. Letter from External Auditor
8. Heart of England Community Foundation invitation
9. Warwickshire Advisory Lorry Route Map 2009-09-14 WALC Annual Report
10. WALC AGM 29 October
11. WALC- role of the county committee
12. Vitalise request for support
13. Middlemarch Environmental newsletter
14. Warwickshire Buddying Service
15. Climate Change booklet
16. Councillors Surgery rota
17. Fire Service Consultation

**09.223 Minor matters for discussion and items for next Meeting**

1. Community First Responder Scheme
2. Clerks appraisal

**09.224 Date of Next Meeting:**

Next meeting of the Council due to be held on **Monday 19<sup>th</sup> October, 2009** in Wolvey Village Hall.

**09.225 Closure of meeting**

The meeting was closed at 8.50p