

MINUTES OF WOLVEY PARISH COUNCIL MEETING
HELD IN WOLVEY VILLAGE HALL
MONDAY 20th OCTOBER, 2008 at 7.45pm

08/210. Present

Cllr Hilliard (Chair)
Cllrs Kerrell-Vaughan, Buswell, Slee & Elliott

M Cartwright (Clerk)

Apologies for absence

Cllrs Hawkins & Kuncewicz. The council accepted the reasons for their absence

In attendance

B. Cllr Warwick , Cty Cllr Morris-Jones & 13 visitors

08/211. Declaration of Interest on Items on the Agenda

None

08/212. Minutes of the meeting held on 15th September, 2008.

RESOLVED: The minutes were agreed and signed by the Chair as a true record.

08/213. Public Participation

Members of the public raised the following concerns, which were noted by the council:

Speed limits on Leicester Road & Hinckley Road
HGV's on Gypsy Lane/Hinckley Road
Probable closure of Wolvey Pre-school
Wolvey Wetland

08/214. To receive Police report

A report was read out from PCSO Bailie of incidents in September & October

08/215. Traffic Problems

215.1 An officer from County road safety team explained results of the Village Speed Limit Review

215.2 The problems with speeding traffic on Wolds Lane and elsewhere in the parish were raised with the road safety officer

215.2 RESOLVED: To write to accept the findings of the village speed limit review , although the council would prefer the speed limit to be reduced to less than 40 mph. The council would like to accept the offer of vehicle activated signs being included in the proposed scheme. MC

215.3 The council noted the response to the question sent to Rugby Area Committee about Temple Hill crossroads.

IT WAS DELEGATED to the Clerk to keep writing requesting further action.

Following discussion, IT WAS RESOLVED to set up a register of accidents and to request that residents inform the Clerk when accidents occur.

215.4 A fixed speed camera is due to be erected on Coventry Road during week commencing November 24th.

215.5 The problems caused by HGV's was discussed

08/216. Clerk's Report

This was sent to members prior to the meeting and noted by the council

1. Application has been sent to Rugby Medium Grants scheme for funding for Community First Response- decision 20th November
2. Clerk attended a training session for CiLCA qualification
3. Four members of the Environment Group attended the award evening for Rugby in Bloom. Certificates were awarded for the successful entries in the Square and the Wetland.
4. Cllr Kuncewicz and the Clerk attended an information day for councils who have not yet started a parish plan, providing information and advice on our experiences.
5. Thank you card has been sent to the EWP from a resident
6. Cllr Buswell has sent an article for the Country matters magazine about the work of the environmental group

08/ 217. Planning

217.1 An **update** on previous Planning Applications was noted:

R08/1131/HOUS 2 MEADOW CLOSE-approved (but does not include the boundary wall on the boundary with Fernhill Way.

R08/1287/LBC & R08/1289/PALB WOLVEY HALL, HALL ROAD – approved (with conditions)

R08/1286/PLN BEDA HOUSE, WOLDS LANE – approved (with conditions)

R08/1320/PLN THE ELMS, HINCKLEY ROAD – withdrawn by applicant

R08/1316/HOUS THE WHITE HOUSE, WOLDS LANE - approved

To consider the following **NEW** applications:

217.2 R08/ 1424/ HOUS 10 BROOKFIELD DRIVE, WOLVEY
Erection of a single storey rear and side extension

Council had no comments

217.3 R08/ 1444/PLN CEDAR HOUSE, BULKINGTON ROAD
Erection of a glazed link walkway at first floor level, connecting the existing dwelling and detached garage(amendment to original planning application R08/0155/PLN, approval 17 March, 2008)

Council objects to this application. The Parish Council considers that the proposed application is not in keeping with neighbouring properties.

217.4 ORCHARD CLOSE/ COVENTRY ROAD development (original application R08/ 0698/OPS) –

The council noted that plots are being advertised for sale either without planning consent or contrary to existing outline planning consent.

The council is unable to comment until a planning application is received.

217.5 Response to planning consultations was considered on:

- a) Future of Rugby
- b) Rugby Economic Prosperity Strategy 2009/10
- c) Core Strategy Preferred options paper

IT WAS AGREED that Councillor Hilliard would seek the opinion of other councillors and report any comments to the Clerk RH

217.5 Following discussion about how to handle future responses on consultations

IT WAS AGREED that councillors will receive information on their areas of interest prior to the council meeting and report a summary to the council Members to tell the Clerk which information they are interested in receiving. All members

08/218 Wolvey Housing Needs Survey

Following discussion,

IT WAS RESOLVED: To adopt the Wolvey Housing Needs Survey

218.1 IT WAS AGREED to decide on areas which may be suitable for development for housing needs at a future meeting.

08/219 Finance

219.1 An unqualified assurance has been received from the external auditor, Clement Keys

219.2 **IT WAS RESOLVED** to give approval of the annual return and closure of the audit

219.3 The half year financial statements and bank reconciliation had been sent to members prior to the meeting:

Bank Account Balances 30th September, 2008

	£	£
Co-op Community Direct Account	18,149.94	
Co-op 14 day Account	38,000.88	
Guaranteed Investment Account	10,000.00	
Total	66,150.82	

Less unpresented cheques

100192	10.00	
100198	141.00	
100200	334.88	
100101	519.73	
100102	28.00	
	(1033.61)	

Net Bank Balances at 30th September, 2008 **65,117.21**

Cash Book at 30th September, 2008

Balance Brought Forward	31615.96	
Receipts	57245.15	
	88861.11	

Less Payments (23743.90)

Closing Balance as per Cash Book
as at 30th September, 2008 **65,117.21**

RESOLVED: to approve the half year financial statements and bank reconciliation

219.4 A review of the effectiveness of the internal audit was considered
IT WAS DELEGATED to Councillors Hilliard and Buswell to carry out a review.
219.5 1 Councillors will consider items to include in the budget for next year and
send them to the Clerk All members

To approve payments of following cheques:

219.6 M. Cartwright (monthly salary, allowances & expenses): £ 442.40
(under LGA 1972, s112)

219.7 Securafield (first instalment for boardwalk materials): £11,872.16

219.8 W S Gardens (path at Wetland): £35.25

219.9 W S Gardens (grass cutting): £223.25

219.10 ESPO: £81.45

219.11 E.on (electricity supply): £1,835.90

Proposed: B Kerrell-Vaughan

Seconded: R Buswell

RESOLVED: To approve payments

Action: Cheques and stubs signed

08/220 Quality Parish Status –

A booklet which outlines the new criteria had been sent to all members prior to the meeting.

220.1 Requirements to meet the criteria were considered

a) Councillor surgeries- IT WAS RESOLVED to hold a monthly councillor surgery on the first Wednesday of each month at 7.30pm in the Village Hall

b) Promoting local democracy- members to consider how to fulfil this mandatory section.

c) Councillor training statement of intent- to be considered at a future meeting

220.2 Amendments which need to be made to standing orders in order to obtain the Clerks CiLCA qualification were discussed.

a) Clerk provided suggested standing order for delegation to committees

This to be considered at the next meeting.

b) Clerk provided members with a suggested complaints procedure (not model prior to the meeting).

IT WAS RESOLVED to adopt the complaints procedure for Wolvey Parish Council

08/221 Freedom of Information Act

The new Model Publication Scheme must be adopted by 31 December

Councillor Hilliard to review this and report to the council for discussion at the next meeting RH

08/222 Christmas preparations

222.1 The purchase of decorations for the tree in the square was considered

IT WAS RESOLVED to purchase silver baubles up to the value of £100 RH

222.2 Clerk reported on preparations for the switch-on evening

222.3 The provision of a tree, lights and decorations for the Cribs & Trees festival was considered

IT WAS AGREED that these would be loaned by individual members of the council
Councillors Kuncewicz and Buswell to co-ordinate the decorations BK/RB

222.4 The possible purchase of Christmas cards from the parish council was considered

IT WAS DECIDED not to send Christmas cards other than e-cards.

08/223 Old Cricket Field Wetland Reserve

223.1 **IT WAS AGREED** that Councillors Buswell, Slee and Kerrell-Vaughan would set up a committee for the boardwalk and management project

223.2 The limits of delegation to the committee, including funding allocated for peripheral expenses was discussed.

RESOLVED: Delegation to Wetland committee was agreed with monthly expenditure of £250.

223.3 Councillor Kerrell-Vaughan provided an update on progress. The construction of the boardwalk is proceeding well.

08/224 Environmental Working Party

224.1 The next walk has been arranged for November 2nd

Hanging baskets have been taken down and winter planting of the planters will begin this week.

224.2 **IT WAS AGREED** to purchase paint for the concrete side of benches (up to £15)

08/225 Requests from Wolvey Church were considered:

225.1 For the Church to take possession of the old noticeboard (approval has been received from the Village Hall Committee): **AGREED**

225.2 To allow a banner advertising the Cribs & Trees Festival to be placed in the square. **AGREED**

08/226 Parish Plan

Quotes for design and printing still being sourced

To discuss at the next meeting

08/227 Newsletter

Costs of a colour edition for December to be discussed at the next meeting

08/228 Website

Nothing to report

08/ 229 Highway Matters

229.1 A reply from Highways department about drains, Hinckley Road footpath and wall on Church Hill was noted by the council

229.2 Clerk to write to report blocked drains at the Axe & Compass roundabout, weeds in roadside gullies and footpaths and footpath on Mill Lane. Also, Clerk to request improved road sweeping.

MC

08/230 Streetlighting

No problems reported

08/231 Publications and documents for consideration at meeting:

231.1 Invitation from Rugby BC to attend Remembrance Sunday Service on 9th November- no-one to attend

231.2 Allotment provision information request- Clerk delegated to research and report to Rugby NC

MC

08/232 Publications and documents for circulation to members

1. WCC computer give away
2. Town and Parish Standard
3. Hinckley & Bosworth BC Play & Open Space SPD

4. Making and enforcement of byelaws
5. Reply from Highways Dept
6. Future of Rugby Borough

7. Core Strategy preferred options paper consultation
8. Letter from Clement Keys (external auditor)
9. NALC Legal Briefing: Consultation on Code of Conduct
10. Financial Services Compensation scheme
11. RBC Big on Play fun days
12. WCC computer give away

08/233. Minor matters for discussion and items for next Meeting

None

08/234 Date of Next Meeting:

Next meetings of the Council to be held on **Monday 17th November, 2008** in Wolvey Village Hall.

and **Thursday 20th November, 2008 Budget meeting** to be held in Wolvey Village Hall at 7.30pm

08/235 Closure of meeting:

The meeting closed at 9.45pm

Signed _____ Date _____