

MINUTES OF WOLVEY PARISH COUNCIL MEETING
HELD IN WOLVEY VILLAGE HALL
MONDAY 16th JUNE, 2008 at 7.45pm

08/114.0 Present

Cllr Hawkins (Chair)
Councillors Hilliard, Elliott, Buswell, Slee, Kuncewicz and Kerrell-Vaughan

M Cartwright (Clerk)

Apologies for absence

PCSO Bailie

In attendance

Cty Cllr Morris-Jones, B Cllr Warwick and 5 members of the public

08/115.0 Declaration of Interest under the provision of the LGA 2000 and Local Authorities (Model Code of Conduct)Order 2007

None

08/116.0 Confirmation of the minutes of the last meetings

The Minutes of the Annual Parish Council meeting and the ordinary meeting held on May 19th, 2008 had been circulated to Councillors prior to the meeting.
An error in the draft minutes, regarding the members present was corrected.

RESOLVED: The minutes were agreed and signed by the Chair as a true record

08/117.0 Public Participation

A resident explained the details of a planning application he is proposing to make.

08/118.0 Police Report

PCSO Bailie sent apologies for the absence of a police report. This will be sent as soon as possible

08/119.0 Clerks Report

Clerk's report had been sent to members prior to the meeting and was noted by the Council, with the following additions:

- a) An application has been sent for a grant of £10,000 from the Rural Development Fund to complete the boardwalk project.
- b) Damage to the fence at the Old Cricket Field is under investigation by police
- c) Rugby BC will provide and erect warning signs for dog fouling
- d) Village Hall Committee have no objections to the EWP painting the concrete pillars in front of the hall.
- e) Reply received from Rugby Planning offering to attend a meeting with Councillors on Wednesday 25th June

08/120.0 Planning

120.1 Update on previous applications:

R08/0445/CLE LAND AT HINCKLEY ROAD, WOLVEY
Certificate of lawfulness for mixed use as haulage yard – pending
LAND ADJACENT TO BEDA HOUSE, WOLDS LANE
Date for appeal still not decided

R08/0527/HOUS 2 CROFT CLOSE

Retrospective consent for relocation of windows in the side and rear elevations- approved

LAND AT GYPSY LANE, WOLVEY

Pending- Still awaiting valid application

R08/ 0698/OPS- land off Orchard Close, Wolvey

Outline planning permission for 4 dwellings

Request for consideration by committee made- pending

NEW application

120.2 R08/ 0815/ HOUS 1 CROFT CLOSE, WOLVEY

Conversion of the existing garage to living accommodation, erection of a rear conservatory, provision of a front dormer window and alterations to the side elevation.

RESOLVED: Council has no objections

120.3 R08/ 0827/ HOUS 1 ODDFELLOWS COTTAGES, WOLDS LANE

Erection of a rear conservatory

RESOLVED: Council has no objections

120.4 To re-align payphone provision to meet consumer demand by removing various BT payphones

Location: Various sites in and around Rugby

RESOLVED: Council has no comments as this does not affect Wolvey

08/121.0 Parish Plan

The second draft of the Action Plan was distributed to members prior to the meeting.

RESOLVED: To accept the second draft.

This will now be proof read and sent to Rugby and Warwick planning departments for their comments before the final document is printed

08/122.0 Old Cricket Field

122.1 **IT WAS NOTED** that the Council has been awarded a grant of £10,000 from the BBC Breathing Places Big Lottery Fund to construct a boardwalk through the Old Cricket Field site

122.2 **IT WAS AGREED** to request a survey to be carried out by BTCV and to request a quote for a survey and management from Middlemarch Environmental.

MC/RB

A meeting has been arranged with BTCV and Warwickshire Wildlife Trust on 17th July to obtain more information before further decisions are made (under Open Spaces Act 1906, ss9&10; Highways Act 1980, ss43,50)

122.3 A report by Cllr Buswell was noted by members. Concern was raised about possible risk caused by temporary paving slabs on the path.

122.4 Police are investigating the cause of the damage to the fence.

Clerk to obtain quotes to repair the damage

MC

08/123.0 Environmental Working Party

123.1 A report by Cllr Buswell was noted by members.

The square has been entered into the Rugby in Bloom competition and the EWP has also entered the Old Cricket Field in the environment section.

Baskets and planters are in place and the fence has been partly painted.

The North Warwickshire and Hinckley College are keen to get involved with a design for the Axe & Compass roundabout.

A successful walk of two routes has been held marking out any features of note. A set of seven walking routes around Wolvey is being proposed to encourage residents and visitors to walk and enjoy the countryside. It is hoped these will be published in leaflets and on the Parish Council website. The next walk will be held on Sunday 13th July at 11am.

BKV

123.2 Following discussion,

IT WAS RESOLVED to purchase paint, wire brushes, paint brushes and bark chippings for use by the EWP (under Open Spaces Act 1906, 9&10)

BKV/ RB

123.3 EWP is to continue the survey of street signs

BKV

123.4 Information about hiring of an odd-job man has been obtained. This will be circulated to members for discussion at a future meeting

08/ 124.0 Parish Council Newsletter

124.1 Three quotes were received for the printing of the newsletter

IT WAS RESOLVED to accept the quote from Coundon Court School (under LGA 1972,s142)

IT WAS AGREED that the Clerk should purchase plastic bags to assist with the distribution of the newsletter with the annual report and the housing needs survey

124.2 A draft copy of the second issue of the newsletter had been distributed to Councillors prior to the meeting

IT WAS RESOLVED to accept and publish the second issue

08/125.0 Parish Council Website

A report by Cllr Hilliard was noted by members. Requests for businesses to display information will be made in the newsletter.

08/126.0 Freedom of Information Act and Data Protection

126.1 A model publication scheme has been distributed to members for consideration at next month's meeting

126.2 Procedure for implementing requests for information will be considered at next month's meeting.

126.3 **IT WAS AGREED** to register with the ICO under the Data Protection Act 1998.
Clerk to arrange MC

08/127.0 Highway Matters

Over- hanging trees on Temple Hill have been cut back.
Pot hole in Moat Lane has been reported
Drain covers still not replaced

08/128.0 Finance

128.1 **IT WAS RESOLVED** to make future payments of salary, allowances and expenses to the Clerk monthly.
128.2 **IT WAS RESOLVED** to provide petty cash of £50 to the Clerk to cover small items of expenditure between meetings. All receipts will be provided.

Receipt of the following payments were noted by members:
128.3 Rugby BC, s.106 money(for benches & bases): £1959.68
128.4 Donations for planting in the square: £100

Payments of the following cheques was considered:
128.5 WS Gardens: £223.25 (mowing grass verges)
128.6 Harry Stebbing Workshop: £2093.94
128.7 Hilltop Garden Centre: £473.29
128.8 M Cartwright: £1305.26 (quarterly salary, allowances and expenses)
128.9 M Cartwright: £50.00 (cash float for expenses)
128.10 S Hindmarsh: £37.74 (expenses for maintenance of OCF)

Payments proposed by Councillor Buswell, seconded by Councillor Kuncewicz

RESOLVED: signing of cheques approved

ACTION: Cheques and stubs signed

08/129.0 Preparations for the Christmas tree 2008 were discussed. Cllr Kuncewicz is making enquiries about tree decorations.
Clerk has written to request a quote for the tree
Merry-go-round and Silver Band have been ordered

08/130 Publications and documents received:

Publications and documents for consideration

- a) Rugby BC Civic Sunday Service 29th June - invitation to Parish Councillors (reply needed by 20 June)
- b) Being a Good Councillor and Clerk: Training – 5th July: Bourton-on-Dunsmore
13th September: Alderminster
- c) Parish Capital Spending Fund: applications returned by 28th July
- d) Fosse Locality Panel meeting Tues 24th in Monks Kirby
- e) Joint Borough /Parish Councils meeting: Wed 25th June

Publications and documents for circulation

- f) Mencap – request for donation
- g) Breathing Places- terms and conditions for revenue grants
- h) The Warwickshire Tree Scheme
- i) Parish Capital Spending Fund 2008/09
- j) EG Skett- hiring stalls for events

k) Warwickshire View magazine

08/131.0 Other matters for discussion and items for next meeting

Rugby Mayor is attending Wolvey School on Friday morning. Councillors are invited to attend

To discuss Christmas tree and grant application forms next meeting

08/132.0 Date of next meeting

The next meeting will be held on **Monday 21st July, 2008** in Wolvey Village Hall

08/133.0 Closure of the meeting

The meeting was closed at 9.20pm

Signed _____ Date _____